



## **HOW TO MAKE A DIRECT DEPOSIT DONATION**

If you prefer not to make a donation by credit card, direct deposit donations can be accepted by ReachOut Australia to the following account:

BSB: 032036  
Account number: 233996  
Account name: Reachout Australia

Please include the following reference when making the deposit to ensure that we're able to issue you with a receipt for your donation:

Reference: RD\_YourName

## **HOW TO OBTAIN A RECEIPT FOR CASH DONATIONS**

Please complete the attached form, with details for each of the receipts that need to be issued. Receipts will be issued by email from ReachOut Australia direct to the donor.

## **HOW TO OBTAIN A RECEIPT FOR DIRECT DEPOSIT DONATIONS**

Once you have made your donation, please email proof of your donation (a receipt issued by your bank) to [bake@reachout.com](mailto:bake@reachout.com).

In your email, please let us know who you are sponsoring (if you can include their Raise Dough profile URL, that would be really helpful).

Once the funds have been received by ReachOut Australia, we can process your donation against the participant's profile and email you a receipt.



## TAX RECEIPT REQUEST

- Donations of \$2 or more are tax deductible\
- Receipts will be emailed direct to donors from ReachOut Australia
- Fill out all fields in block letters and email completed form to [bake@reachout.com](mailto:bake@reachout.com)
- Receipts will be emailed once direct deposit has been received by ReachOut Australia

### FUNDRAISER'S DETAILS

First Name	<input type="text"/>	Last Name	<input type="text"/>
Email	<input type="text"/>	Contact Phone Number	<input type="text"/>
Total amount raised	<input type="text"/>	Total value of receipts requested	<input type="text"/>
Date of deposit	<input type="text"/>		

### DONOR'S DETAILS

First Name	<input type="text"/>	Last Name	<input type="text"/>
Email	<input type="text"/>	Contact Phone Number	<input type="text"/>
Donation amount	<input type="text"/>		
<input type="checkbox"/>	Yes, I would like to receive more information about ReachOut Australia.		

### DONOR'S DETAILS

First Name	<input type="text"/>	Last Name	<input type="text"/>
Email	<input type="text"/>	Contact Phone Number	<input type="text"/>
Donation amount	<input type="text"/>		
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First Name  Last Name   
Email  Contact Phone Number   
Donation amount

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